

**Position: Housekeeping Staff**

**About Wolfe's Neck Center**

Wolfe's Neck Center for Agriculture & the Environment is a fast-growing, national nonprofit organization based on a campus of over 600 acres of coastal farmland in Freeport, Maine. Our work is dedicated to creating a world where agriculture and food systems support farmer viability, thriving ecosystems, and vibrant communities. Through regenerative farming demonstration and training, innovative research, and collaborations, Wolfe's Neck Center works to advance agriculture - on our own farm, regionally, and nationally - to accelerate holistic change in food systems and mitigate the effects of a changing climate.

**Wolfe's Neck Oceanfront Camping**

For over 50 years, Wolfe's Neck Oceanfront Camping (WNOC) has welcomed campers from all over the world to our more than 600-acre campus, including four miles of oceanfront along Maine's coastline. Encompassing 150 tent and RV sites, 5 Cabins and A-Frames as well as comfort and quiet camping options, WNOC provides a variety of outdoor camping and recreation experiences to help individuals and families connect with the outdoors, food, and farming.

**Position Summary**

Housekeeping staff are responsible for the upkeep and cleanliness of our facilities, creating a safe and comfortable experience for all of our visitors. Working closely with our Housekeeping Supervisor and Campground Manager, housekeeping staff work campus-wide on a variety of tasks, from daily shower and bathroom cleaning to clearing campsite fire rings and turning over our cabins and comfort camping sites.

*Responsibilities:*

- Performs cleaning and sanitizing duties property-wide including bathrooms, shower buildings, trash and waste disposal, shared public spaces, cabins, a-frames, and comfort camping sites
- Assists in upkeep and cleanliness of public spaces in cooperation with Facilities & Grounds department
- Performs basic laundry duties i.e. washing, drying, folding, stripping sheets, making beds, etc.
- Safely Operates designated farm vehicles including trucks, side by sides, and golf carts to transport supplies, trash and waste disposal, and cleaning materials
- Assists with other duties as requested by the Housekeeping Manager and Campground Manager

- Works collaboratively with Campground and Visitor Experience staff on creating a safe and meaningful experience for our visitors

*The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job successfully. If you do not fit this description perfectly but believe that you would be a good fit for this position, please do not hesitate to reach out with questions or apply. Reasonable accommodations may be made for individuals with disabilities to perform essential functions.*

*Qualifications:*

- Experience in a housekeeping or custodial position preferred
- Excellent verbal and interpersonal communication skills
- Able to maintain a professional working relationship with staff, volunteers, and visitors
- Highly organized, energetic, and a collaborative team player
- Ability to work well under pressure in busy environment
- Flexible in regards to work assignments and task flow

*Physical Demands:*

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job: lifting up to 40 lbs. with frequent carrying, crouching, walking, kneeling; use of hand trucks and the operation of a golf cart and UTV side by side to move stock.

*Requirements:*

- This is a seasonal position that runs from late April/early May through November 1st. A commitment to the entire camping season is preferred but not necessary
- Evenings, weekends, and holiday work may be required due to the 7 day- a -week operations of the campground
- Visitor Experience Staff must legally able to work in the United States (we cannot provide VISA sponsorship)

*Benefits:*

- Hourly rate of \$16.00 - \$18.00, based upon experience, to be paid bi-weekly
- Potential for low-cost RV or tent sites are available
- Free rentals for bikes, kayaks, and canoes (dependent on availability)
- Discounted oceanfront camping (dependent on availability)
- 25% discount in the Farm Café and Farm Store

*To Apply:*

Please fill out Google Form Application (link below) and upload your resume.

[Housekeeping Staff Application](#)

*If you need assistance with your application, Google Forms, or prefer to submit a paper application, please email [alombardi@wolfesneck.org](mailto:alombardi@wolfesneck.org)*

*Non-Discriminatory Selection Process:*

Wolfe's Neck Center for Agriculture & the Environment welcomes a diverse pool of candidates. In accordance with federal Equal Opportunity laws, Wolfe's Neck Center does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, sexual orientation including gender identity or expression, veteran status, or physical or mental disability in the hiring of its employees. Applicants are selected based on their ability to perform the essential functions of the job, prior work experience, and references from previous employers.